



## **EARL STONHAM PARISH COUNCIL**

Minutes of the Parish Council meeting held at the Village Hall, Earl Stonham on **Monday, 1<sup>st</sup> November 2021 at 7.30pm.**

### **Present:**

Councillors: M Gillett (Chair)  
D Turner  
K Wilkinson  
M Mann  
S Budd  
H Stanford  
H Glasse  
S Baker  
A Stevens

In Attendance J Blackburn – Clerk  
District Cllr S Morley

### **ES69/21/22 – PUBLIC FORUM**

There were three members of the public present.

### **ES70/21/22 – TO RECEIVE APOLOGIES OF ABSENCE**

Apologies had been received from Cllr Hicks.

### **ES71/21/22 – CO-OPTION OF NEW COUNCILLORS**

There had been three applications received for the two Councillor vacancies. Following the adopted co-option procedure members exercised their votes.

**It was AGREED:** That Sally Baker and Andy Stevens be co-opted onto the Parish Council.

### **ES72/21/22 - TO RECEIVE DECLARATIONS OF INTEREST**

Cllr Stanford declared an interest in item 10(d) on the Agenda plus item 11.

### **ES73/21/22 – TO RECEIVE APPLICATIONS FOR DISPENSATION**

None had been received.

### **ES74/21/22 – TO APPROVE THE MINUTES OF THE MEETING HELD ON 6<sup>TH</sup> SEPTEMBER 2021**

**It was AGREED:** That the minutes of the meeting held on 6<sup>th</sup> September 2021 be approved as a true record and signed by the Chairman.

### **ES75/21/22 – TO RECEIVE THE POLICE REPORT**

The Police were not present at the meeting and a report had not been received.

### **ES76/21/22 – TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR HICKS**

Cllr Hicks was not present at the meeting. His reported had been circulated prior to the meeting and would be published on the village website.

## ES77/21/22 – TO RECEIVE THE CLERK’S REPORT AND FINANCIAL MATTERS

### a) TO RECEIVE THE CLERK’S REPORT

The Clerk had nothing to report other than what was already on the Agenda.

### b) TO RECEIVE THE CLERK’S FINANCIAL REPORT

The Clerk reported on the Council’s current financial position and movements since the last meeting. It was reported that the balance in the accounts on 25<sup>th</sup> October 2021 was £10,089.81.

### c) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:-

Jennie Blackburn	Clerk’s Pay (Nov)	£248.23
Jennie Blackburn	Clerk’s Office Allowance/Exp (Nov)	£51.73
ES Village Hall	Half of recycling bins credit	£202.65
Vertas Group Ltd	Grass Cutting	£316.44
ICO	Data Protection Renewal	£35.00
Jennie Blackburn	Clerk’s Pay (Dec)	£248.23
Jennie Blackburn	Clerk’s Office Allowance/Exp (Dec)	£26.00

**It was AGREED:** That payments totaling £1,128.28 be authorised and actioned by the Clerk. It was also agreed that a payment of £257.60 to Zurich Municipal for the Insurance Renewal be ratified.

The following receipts were also noted:

Stonham Aspel Pre-School	Recorder Advert payment	£30.00
Craft Joinery	Recorder Advert payment	£30.00
MSDC	Precept (2nd instalment)	£3,278.50
MSDC	Recycling Bins Credit	£405.31
Mrs F Northcote	Allotment Fees (2021)	£15.32
Mr Stiff	Allotment Fees (2021)	£15.32
Mr J De’Cova	Allotment Fees (2021)	£202.15
Mr Coward	Allotment Fees (2021)	£7.65

### d) DRAFT BUDGET 2022/22

**It was AGREED:** That the Draft Budget for 2022/23 be approved.

## ES78/21/22 – PLANNING APPLICATIONS

**Ref: DC/21/05529** - Erection of 1no detached dwelling (following demolition of agricultural building with residential prior approval under DC/21/03970) and change of use of land to residential - Meadow View Farm, Stowmarket Road, Earl Stonham

**It was AGREED:** That the Parish Council had no objections to the application. **Clerk to action.**

**Ref: DC/21/05682** - Application for Outline Planning Permission (all matters reserved) Town and Country Planning Act 1990 - Erection of up to 3no dwellings (following demolition of existing dwelling) - Blue House, Forward Green, Earl Stonham.

**It was AGREED:** That the Parish Council had no objections to the application. **Clerk to action.**

**Ref: DC/21/05846** - APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - Application under S73 of the Town and Country Planning Act 1990 -Variation of Condition 2 (Approved Plans and Documents) of Reserved Matters Approval DC/20/03506 dated 23/10/2020. (Submission of Details Application (Reserved Matters) for Outline Planning Permission DC/18/05278. for siting of 1no mobile home) In order to vary details of mobile home - Resthaven, Thornbush Lane, Earl Stonham

**It was AGREED:** That the Parish Council had no objections to the application. **Clerk to action.**

### **ES79/21/22 - PLANNING DECISIONS**

The following decisions were noted:

**Ref: DC/21/04744** - Application for Planning Permission in Principle Town and Country Planning Act 1990 (Amendment) Order 2017 - Erection of 1 to 2no dwellings - Lime Tree Cottage, Forward Green, Earl Stonham – **Granted in Principle**

**Ref: DC/21/03470** - Full Planning Application - Conversion of garage to form 1No dwelling - The Laurels, Forward Green, Earl Stonham - **Granted**

### **ES80/21/22 – TO RECEIVE THE DISTRICT COUNCILLOR’S REPORT – CLLR MORLEY**

Cllr Morley was present at the meeting. She explained that she would circulate her report following the meeting, which would be published onto the village website.

She briefly went through her report stating the following points:

- The District Council had spent £5.1 million on a variety of projects aimed at residents and businesses helping them to 'bounce back' following Covid. Younger people could access the funds too.
- Neighbourhood Plan support was being offered for local villages such as extensions of village halls.
- More support was available for communities to access grants.
- Community Infrastructure Levy (CiL) had been offered for surrounding areas such as for school extensions in Elmswell and Thurston
- Local Energy Showcase – a two day event at Wherstead Park had taken place and had been very well attended.

Cllr Turner asked Cllr Morley if there had been any interest in the units at Gateway 14 to which she confirmed there had been interest but further details were not available at this stage.

### **ES81/21/22 – STREET LIGHTING / SURVEY**

Prior to the meeting the Clerk had circulated to members a quote received from the LED Project Manager at Suffolk Highways, who would be replacing all Suffolk County Council owned street lights with LEDs early next year. The quote for the village's seven street lights to be included in the works was for £4,939.66 (Net). Unfortunately the Parish Council did not have the funds to meet the costs at this time.

Cllr Glasse informed members that following discussions at the previous meeting he had put together a short survey that could be sent out to all residents asking their views on whether the current street lights were actually needed and if so could they be on for a limited number of hours each day, which would save the cost to the Parish Council and would also be better for the environment.

Members agreed it would be beneficial to gain the views of residents and discussed how best to circulate the survey.

**It was AGREED:** That the survey be sent out with the next Recorder with a closing date for returning the forms of 31<sup>st</sup> December 2021.  
That the Clerk receive all returns and compile the results of the survey to bring back to the next meeting.

#### **ES82/21/22 – WHEELIE BIN SPEED SIGNAGE**

Cllr Mann confirmed a variety of costs for wheelie bin stickers stating the 30mph speed limit which had been circulated prior to the meeting.

**It was AGREED:** That which sticker to buy would be agreed outside of the meeting, once the correct numbers needed had been ascertained.

#### **ES83/21/22 – MULTICOURT**

Cllr Wilkinson reported that the new lease had been written and asked for confirmation as to who should sign the document.

He added that he would look into the required signage for the Multicourt and would liaise with Councillors in the near future.

**It was AGREED:** That Cllr Gillett and Cllr Turner sign the Multicourt Lease on behalf of the Parish Council.

#### **ES84/21/22 – CAROLS ON THE GREEN**

Cllr Stanford reported that arrangements needed to be made for the Carols on the Green event. He explained that he would be able to arrange the Readers/readings.

Following a brief discussion:

**It was AGREED:** That the event be held on Monday, 20<sup>th</sup> December 2021 at 6.30pm.  
That Cllr Budd would liaise with the WI to ask if they could provide refreshments.

#### **ES85/21/22 – CHRISTMAS TREE**

A general discussion took place as to where a suitable Christmas Tree could be located. A resident had offered one of his own trees, which members felt could be a possibility. If not then one would need to be purchased.

**It was AGREED:** That if a tree needed to be purchased the budget would be £150.

#### **ES86/21/22 – FOOTPATHS**

Cllr Wilkinson reported that the fingerpost sign was still rested against a tree on the footpath between the bottom of Balls Way and Limes Farmhouse. **Clerk to chase.**

Cllr Budd informed members that the fingerpost that was down in School Lane had been replaced.

Cllr Turner asked if there was any update with FP136 where the Rights of Way Officer had managed to contact the land owner to which the Clerk replied that she had yet to receive an update. **Clerk to chase.**

**ES87/21/22 – ALLOTMENTS**

The Clerk reported that all allotments had received their annual inspections and all were being well maintained. Invoices had been sent out to all tenants.

**ES88/21/22 – VILLAGE HALL**

Cllr Turner reported that all bookings had nearly returned to the Village Hall.

Cllr Wilkinson reported that the use of the Village Hall Car Park remained an ongoing issue relating to its use for non-village hall related activities.

The village hall business was being adversely affected due to the high levels of use.

Cllr Wilkinson in his role as Chair of Earl Stonham Trust would liaise with the groups involved to seek a resolution which limited any detrimental impact upon any organisation.

Cllr Gillett had been invited to assist to ensure that all village organisations were represented.

**ES89/21/22 – MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL**

- Remembrance – Cllr Budd had ordered a Wreath on behalf of the Parish Council – Cllr Budd to ask Colin Woods if he would lay it, if not Cllr Gillett would do so.
- Carol Service in church at 6.30pm on Christmas Eve with Holy Communion at 11am on Christmas Day.

**ES90/21/22 – DATE OF NEXT MEETING – Monday, 3<sup>rd</sup> January 2022 at 7.30pm**

The meeting finished at 8.54pm.

Chairman: ..... Dated: .....