



**Parish Council Members - Chairman:** Cllr M Gillett, Cllr D Turner, Cllr K Wilkinson, Cllr S Budd, Cllr H Stanford, Cllr M Mann, Cllr S Baker

## **Notice of Meeting and Summons to Councillors to Attend Earl Stonham Parish Council**

**Dear Councillor**

You are summoned to attend the Annual Parish Council meeting which will be held on **Tuesday, 7<sup>th</sup> May 2024 at 7.45pm** (or immediately after the conclusion of the Annual Parish Meeting, whichever is the later).

**Members of the public from the village are welcome to attend this meeting.**

**J Blackburn**

**Parish Clerk Tel: 01449 721369**

**email – [parishclerk@earlstonham.org.uk](mailto:parishclerk@earlstonham.org.uk)**

### **AGENDA**

- 1) Election of Chairman of the Council**  
*(To receive the Chairman's Declaration of Acceptance of Office)*
- 2) Election of Vice-Chairman of the Council**
- 3) To receive apologies of Absence**
- 4) To receive Declarations of Interest**
- 5) To receive any Applications for Dispensation**
- 6) To approve the Minutes of previous meeting held on Monday, 4<sup>th</sup> March 2024 and 18<sup>th</sup> March 2024**
- 7) Public Forum -** *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.*
- 8) To receive the County Councillor's Report –** *County Cllr Matthew Hicks*
- 9) To receive the District Councillor's Report –** *District Cllr Nick Hardingham*
- 10) To appoint Representatives to Committees and Outside Bodies**
  - a) Suffolk Association of Local Councils (SALC)
  - b) Village Hall
  - c) Church
  - d) Community Emergency Village Hall Key Holders



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- e) Earl Stonham Trustees
- f) Recorder Publication
- g) Recorder Distribution
- h) Carols on the Green
- i) Footpaths

**11) Authorisation of Annual Subscriptions**

- a) Suffolk Association of Local Councils – £311.67

**12) To receive the Clerk's Report including the following Financial Matters**

- a) To receive the Clerk's Report
- b) To receive the Finance Report
- c) To authorise payments and note receipts
- d) To approve the Annual Governance Statement – 2023/24
- e) To approve the End of Year Statement of Accounts – 31st March 2024
- f) To receive the Exemption Certificate – 2023/24
- g) To receive the Internal Auditor's Report for 2023/24
- h) To approve and sign CiL Report
- i) To approve the Asset Register

**13) Planning Applications**

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
- b) Decisions made by MSDC

**Ref: DC/24/00203** - Householder application - Erection of single storey rear and front porch extension (following demolition of existing rear lean-to extension, outbuilding and front porch) - 3 Middlewood Way, Forward Green, Earl Stonham - **Granted**

**14) To approve delegation of Clerk - Planning**

**15) To discuss the National Grid's Consultation on the Pylon route and Parish Council's action**

**16) To receive an update on Councillor Vacancies**

**17) To receive an update on Fen Lane**

**18) To receive an update on Lime Tree Cottage works**

**19) To receive an update on Speeding**

**19) To receive any update on Footpaths**

**20) To receive any update on the Village Hall**



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- 21) Matters to be brought to the attention of the Parish Council – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.**
- 22) To confirm dates of meetings for the financial year 2024/25 as follows:**
- Tuesday, 7<sup>th</sup> May 2024
  - Monday, 1<sup>st</sup> July 2024
  - Monday, 2<sup>nd</sup> September 2024
  - Monday, 4<sup>th</sup> November 2024
  - Monday, 6<sup>th</sup> January 2025
  - Monday, 3<sup>rd</sup> March 2025
- 23) Date of next meeting - Monday, 1<sup>st</sup> July 2024 at 7.30pm.**

*(Please note: The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes not to be filmed should advise the Parish Clerk).*